

## **Agenda for a meeting of the Bradford and Airedale Health and Wellbeing Board to be held on Tuesday, 13 February 2018 at 10.00 am in Committee Room 1 - City Hall, Bradford**

Dear Member

You are requested to attend this meeting of the Bradford and Airedale Health and Wellbeing Board.

The membership of the Board and the agenda for the meeting is set out overleaf.

Yours sincerely

Michael Bowness

Interim City Solicitor

### **Notes:**

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

### **From:**

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Interim City Solicitor  
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### **To:**

<b>MEMBER</b>	<b>REPRESENTING</b>
Councillor Susan Hinchcliffe	Leader of Bradford Metropolitan District Council (Chair)
Councillor Val Slater	Portfolio Holder for Health and Wellbeing
Councillor Jackie Whiteley	Bradford Metropolitan District Council
Kersten England	Chief Executive of Bradford Metropolitan District Council
Dr Andy Withers	Bradford Districts Clinical Commissioning Group
Helen Hirst	Bradford City, Bradford Districts and Airedale, Wharfedale and Craven Clinical Commissioning Groups
Dr James Thomas	Airedale, Wharfedale and Craven Clinical Commissioning Group
Dr Akram Khan	Bradford City Clinical Commissioning Group (Deputy Chair)
Laura Smith	Head of Transformation (North), NHS England
Anita Parkin	Director of Public Health
Bev Maybury	Strategic Director Health and Wellbeing
Michael Jameson	Strategic Director of Children's Services
Sam Keighley	Bradford Assembly Representing the Voluntary, Community and Faith Sector
Sarah Hutchinson	HealthWatch
Bridget Fletcher	Representative of the main NHS Providers
Clive Kay	Representative of the main NHS Providers
Nicola Lees	Representative of the Main NHS Providers

### Non-Voting Co-opted Members

Two Co-opted representatives of the three main NHS Providers (from the list above)  
 Dr Richard Haddad – Co-opted representatives of the Community Interest Company (representing primary care)

## **A. PROCEDURAL ITEMS**

### **1. ALTERNATE MEMBERS (Standing Order 34)**

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

### **2. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.



An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

### **3. MINUTES**

**Recommended –**

**That the minutes of the meeting held on 19 December 2017 be signed as a correct record (previously circulated).**

(Fatima Butt – 01274 432227)

### **4. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.



Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt - 01274 432227)

## **B. BUSINESS ITEMS**

### **5. A WHOLE SYSTEM APPROACH TO LEARNING FROM DEATHS**

Previous Reference: Minute 23 (2016/17)

The Chief Officer of NHS Airedale, Wharfedale and Craven CCG, NHS Bradford City and NHS Bradford Districts CCG will submit **Document “K”** which will be supported by a presentation provides the Health and Wellbeing Board with the local picture of how lessons are currently learned from deaths across the health and social care system, the challenges ahead and how the system plans to work together to utilise learning from deaths. It was prepared at the request of the Board, which, early in 2017, asked for an overview of how learning from deaths takes place in the Bradford and Airedale system. The presentation, will do the following:

- Enable key healthcare providers to summarise their own work on developing systems and processes to learn from deaths.
- Summarise how providers and commissioners have collaborated to learn from deaths of people with a learning disability

#### **Recommended-**

- (1) That the progress already made in response to guidance and commitment to further explore solutions to the challenges be noted.**
- (2) That the contribution and commitment which needs to be made by the whole system to learn openly from deaths, to translate learning into improving how care is delivered be considered.**

(Kate Varley – 01274 256088)

### **6. UPDATE ON BRADFORD'S TRANSFORMING CARE PROGRAMME (TCP) FOR PEOPLE WITH LEARNING DISABILITIES AND/OR AUTUSIM**

The Senior Responsible Officer for Bradford Transforming Care Partnership for Learning Disabilities and Autism will submit **Document “L”** which provides an update to the Board on the progress made in the Transforming Care Programme (TCP).



The report highlights key pieces of work that will improve the quality of life and opportunities for people with a learning disability and autism in the district. In doing so, it highlights the need for changes in service delivery across health and social care.

**Recommended-**

**That the progress already made in delivering the national transforming care programme for people with learning disabilities and autism and to be aware of the identified financial risks as they are currently understood be noted.**

(Mairead O'Donnell – 01274 431517)

**7. HAPPY, HEALTHY AND AT HOME - A HEALTH AND CARE PLAN FOR THE BRADFORD DISTRICT AND CRAVEN**

Previous Reference: Minute 19 (2017/18)

Members are reminded that the Board at its meeting on 19 December 2017 considered a first draft of a Health Care Plan for Bradford District and Craven for early discussion and feedback. It was resolved amongst other things that a finance report be presented to the Board in February 2018.

In response to the above a presentation will be provided to the Board Members on the information requested.

(Julie Lawreniuk – 01274 237642)  
(Andrew Crookham – 01274 433656)

**8. CHAIRS HIGHLIGHT REPORT**

The Health and Wellbeing Board Chair's highlight report (**Document "M"**) summaries business conducted between Board meetings. February's report includes the Pharmaceutical Needs Assessment, an update on Localities, prevention and Early Help, a proposal on the Future Governance of the Health and Wellbeing Board, a letter from Duncan Selbie (National Chief Executive of Public Health England) and updates from the Board's sub- groups.

**Recommended-**

**That the report be noted and the Pharmaceuticals Needs Assessment (Appendix "A" to Document "M") be approved.**

(Bev Maybury – 01274 432900)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

